



"Work is Worship"

**Desbhakt Babasaheb Bhausaheb Khanjire Shikshan Sanstha's
NIGHT COLLEGE OF ARTS AND COMMERCE, ICHALKARANJI.**

Re-accredited by NAAC "B++" Grade
Affiliated to Shivaji University, Kolhapur

18/324, the Ichalkaranji Industrial Estate, Ichalkaranji- 416115. Tal-Hatkanangle Dist. Kolhapur (M.S.) INDIA



Date: 03/08/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

(Academic Year-2022-23)

Meeting Notice

All the members of Internal Quality Assurance Cell-IQAC are informed hereby that a meeting of IQAC is going to be held on Saturday, 06/08/2022 at 5.00 pm in IQAC chamber. All the members are requested to attend the same and share your ideas for quality enhancement of the institution.

Dr. Ravikiran Kore
(Coordinator, IQAC)

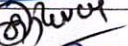
Chairperson
Dr. Nare P. D.
Principal,
Night College of Arts & Commerce
Ichalkaranji.

Agenda of the Meeting:-

- Agenda No.1:** To confirm the proceedings and minutes of previous IQAC meeting held on 26/03/2022
- Agenda No.2:** To Prepare IQA and present before IQAC
- Agenda No.3:** To take review and make preparation of SSR for the NAAC 4th Cycle accreditation.
- Agenda No.4:** To reconstitute IQAC from 2022-23 onwards.
- Agenda No.5:** To prepare Academic Calendar for the year 2022-23
- Agenda No.6:** To increase student's participation in various sports competition, cultural events and diverse activities organized by all departments and gymkhana committees.
- Agenda No.7:** To organize State level, National level workshop, Seminar etc.
- Agenda No.8:** To conduct meetings of Alumni Association and Parent Teacher Association for the year 2022-23.
- Agenda No.9:** To take note of recruitment of New Teaching Staff (CHB) for the year 2022-23.
- Agenda No.10:** To prepare more effective strategies for slow and advanced learners.

- Agenda No.11:** To strengthen mentorship scheme for personal and career counseling.
- Agenda No.12:** To conduct activities on cross cutting issues.
- Agenda No.13:** To determine two best practices for the current year and next years.
- Agenda No.14:** To discuss on requirement of equipments and physical facilities in institute in current academic year.
- Agenda No.15:** To encourage faculties to develop e-content in their respective subject.
- Agenda No.16:** To organize programmes on various gender sensitive issues.
- Agenda No.17:** To conduct Green Audit and Energy Audit for the year 2022-23.
- Agenda No.18:** Any other issue with permission of chairperson

Composition of IQAC

Sr. No.	Name of the member	Designation	Signature
1	Principal Dr. P.D. Nare	Chairperson	
2	Dr. D. B. Birnale	Teachers' Representative	
3	Dr. S. A. Paudmal	Teachers' Representative	
4	Dr. M. R. Mundkar	Teachers' Representative	
3	Dr. R. V. Sapkal	Teachers' Representative	
5	Dr. G. B. Khandekar	Teachers' Representative	
6	Shri. Pravin Prakash Khanjire	Management Representative	
7	Shri. S. N. Patel	Office Superintendent	
8	Miss. Tarrannum Kausar M. Ansari (B. A. III)	Student's Representative	
9	Shri. Ramchandara Nimankar	Alumni Representative	
10	Shri. Dipak Balnath Rawal	Industrialist Representative	
11	Dr. R. L. Kore	IQAC -Coordinator	



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Date: 06/08/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)


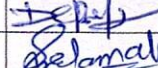
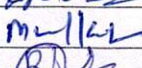

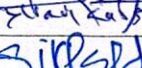
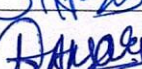
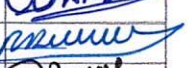





(Academic Year-2022-23)

The meeting of IQAC was held on Saturday, 06/08/2022 at 5.00 pm in IQAC chamber. The following members of the cell were present for the meeting.


Dr. Ravikiran Kore
(Coordinator, IQAC)


Chairperson
Dr. Nare P. D.
Principal,
Night College of Arts & Commerce
Ichalkaranji

IQAC Meeting Attendance

Sr. No.	Name of the member	Designation	Signature
1	Principal Dr. P.D. Nare	Chairperson	
2	Dr. D. B. Birnale	Teachers' Representative	
3	Dr. S. A. Paudmal	Teachers' Representative	
4	Dr. M. R. Mundkar	Teachers' Representative	
3	Dr. R. V. Sapkal	Teachers' Representative	
5	Dr. G. B. Khandekar	Teachers' Representative	
6	Shri. Pravin Prakash Khanjire	Management Representative	
7	Shri. S. N. Patel	Office Superintendent	
8	Miss. Tarrannum Kausar M. Ansari (B. A. III)	Student's Representative	
9	Shri. Ramchandara Nimankar	Alumni Representative	
10	Shri. Dipak Balnath Rawal	Industrialist Representative	
11	Dr. R. L. Kore	IQAC -Coordinator	

The Chairperson Dr. P. D. Nare welcomed the IQAC members. Dr. R. L. Kore IQAC - Coordinator presented a review.



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Date: 09/08/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

(Academic Year-2022-23)

Minutes of the Meeting

The following is an account of the minutes taken at the IQAC meeting held in the IQAC chamber on Saturday, 06/08/2022 at 5.00 pm. The detailed discussion as per agenda and resolutions passed in the meeting are as follow:

- Agenda No.1:** To confirm the proceedings and minutes of previous IQAC meeting held on 26/03/2022.
- Resolution No.1:** Proceedings of previous meeting dated 26/03/2022 was read out by Dr. R. L. Kore and with consent of all members of the cell, the proceeding was confirmed unanimously.
- Agenda No.2:** To Prepare IIQA and present before IQAC.
- Resolution No.2:** It was decided to prepare IIQA as per NAAC guidelines and present before IQAC before uploading on NAAC website.
- Agenda No.3:** To take review and make preparations of SSR for the NAAC 4th Cycle accreditation.
- Resolution No.3:** It was resolved to make preparations for submission of Self Study Report- SSR for the NAAC 4th Cycle accreditation.
- Agenda No.4:** To reconstitute IQAC from 2022-23 onwards.
- Resolution No.4:** It was decided to reconstitute IQAC from 2022-23 onwards. Dr. S. A. Paudmal Dr. M. R. Mundkar and Dr. R. V. Sapkal were newly appointed as Teachers Representative. Mr. Pravin Prakash Khanjire as Management Representative, Miss. Tarrannum Kausar M. Ansari as a Student's Representative, and Mr. Dipak Balnath Rawal as Industrialist Representative were nominated. All the members of IQAC unanimously approved the newly composed IQAC.

- Agenda No.5:** To prepare Academic Calendar for the year 2022-23.
- Resolution No.5:** It was resolved to prepare Academic Calendar for the year 2022-23 for the Smooth implementation of multi dimensional activities carried out by all departments and gymkhana committees.
- Agenda No.6:** To increase student's participation in various sports competition, cultural events and diverse activities organized by all departments and gymkhana committees.
- Resolution No.6:** It was decided to increase student's participation in various sports competition, cultural events and diverse activities organized by all departments and gymkhana committees.
- Agenda No.7:** To organize State level, National level Workshop, Seminar etc.
- Resolution No.7:** It was resolved to organize National level Poetry Recitation Competition by Department of Marathi and two workshops under Lead College scheme.
- Agenda No.8:** To conduct meetings of Alumni Association and Parent Teacher Association for the year 2022-23.
- Resolution No.8:** It was decided to conduct meetings of Alumni Association and Parent Teacher Association for the year 2022-23 for strengthening the relationship between all stakeholders of the institute.
- Agenda No.9:** To take note of recruitment of New Teaching Staff (CHB) for the year 2022-23.
- Resolution No.9:** There are numbers of departments where permanent faculties have not been recruited due to government norms and policy. Therefore it was decided to recruit new teaching staff on CHB basis as per guidelines of Department of Higher Education, Government of Maharashtra. For the Academic Year 2022-23, total 32 teaching faculty are required. It was decided to notify the institute about subject wise required number teaching post.
- Agenda No.10:** To prepare more effective strategies for slow and advanced learners.
- Resolution No.10:** It was decided to intensify efforts taken by all departments for the development of slow and advanced learners. It was informed to all departments to conduct extra remedial classes for slow learners and extra coaching classes for advanced learners as per time table prepared by each department.

- Agenda No.11:** To strengthen mentorship scheme for personal and career counseling.
- Resolution No.11:** It was decided to strengthen mentorship scheme for counseling students as per their personal problems and career goals. It was decided to allot 35 students for each faculty members and it is duty of each mentor to remain in contact with all allotted students throughout year and to provide guidance to students as per their requirements.
- Agenda No.12:** To conduct activities on cross cutting issues.
- Resolution No.12:** It was decided to inform all departments and gymkhana committees to conduct various activities like special lecture program, seminar, workshop etc. on cross cutting issues given in prescribed syllabus of each subject.
- Agenda No.13:** To determine two best practices for the current year and next years.
- Resolution No.13:** It was unanimously resolved to implement following two best practices in the institute for the year 2022-23 and to run these best practices at least for next three to five years. 1) Environment Consciousness with Eco-friendly College Campus 2) Nurturing Social Responsibility among Student through Extra-Curricular and Extension Activities. It was also decided to encourage all concerned departments like NSS, Rotaract Club, and Vivek Vahini to organize activities related to social issue and environment consciousness to enhance social and environmental responsibility among students.
- Agenda No.14:** To discuss on requirement of equipments and physical facilities in institute in current academic year.
- Resolution No.14:** it was decided to take requirements from all departments and gymkhana committees and to put it in front of Principal and Chairman of the institute.
- Agenda No.15:** To encourage faculties to develop e-content in their respective subject.
- Resolution No.15:** It was decided to encourage faculties to develop various e-content e.g. PPT, Video, Blog etc. to make teaching and learning process more effectively.
- Agenda No.16:** To organize programmes on various gender sensitive issues.
- Resolution No.16:** It was decided to organize various programmes like lectures, Workshop, Seminar, and Wall Paper etc. on various gender sensitive issues.

Agenda No.17: To conduct Green Audit and Energy Audit for the year 2022-23.

Resolution No.17: It was unanimously resolved to conduct Green Audit and Energy Audit for the year 2022-23.

Adjournment: The meeting was adjourned by IQAC Chairperson after vote of thanks proposed by the Coordinator.


Dr. Ravikiran Kore
(Coordinator, IQAC)


Chairperson
Dr. Nare P. D.
Principal,
Night College of Arts & Commerce
Ichalkaranji.